



# Diocese of Steubenville

Form H-6

## Teacher's Annual Evaluation Form

This form is to be used by the School Principal to provide an evaluation of each Catholic school Teacher. Teachers shall have the opportunity to discuss evaluation before it is finalized

<b>Name of Teacher:</b>		<b>ODE Educator I.D. #:</b>				
<b>Name of School:</b>		<b>Academic Year:</b>				
<b>School address (city/town only):</b>						
<b>Performance Rating</b>	Not Observed	Outstanding	Well Demonstrated	Satisfactory	Merits Further Development	Unsatisfactory
	N/O	5	4	3	2	1
<p><b>"The Principal shall observe and evaluate teachers according to procedures established by the Diocesan Office of Christian Formation and Schools."</b>  <b>Ch. III. 15</b></p>						
<p>Abides by all policies, handbooks, rules, and directives of the School and the Diocese of Steubenville (i.e., School Faculty Handbook, Diocesan Handbook for Catholic Schools, Diocesan Decree on Child Protection &amp; Safe Environment Code of Conduct, and guidelines for Appropriate Boundaries when ministering to or working with Minors).</p>						
<p>Fosters, in collaboration with school administration, the overall Catholic identity of the school.</p>						
<p>Demonstrates, through instruction and example, an understanding of the purpose of Catholic schools and the role of teachers in Catholic schools, as articulated in Diocesan Exhibit A.</p>						
<p>Imparts, through <u>integrated</u> instruction and example, a Christian vision of the world, of life, of culture, and of history.</p>						
<p>Avoids certain speech or actions that are considered to be contrary to the teachings of the Roman Catholic Church (as articulated in Section IV of the Diocesan Teachers Contract).</p>						
<p>Fulfills teacher/catechetical formation requirements set forth by the Diocese of Steubenville Office of Christian Formation and Schools.</p>						

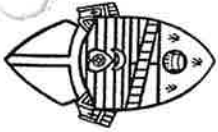


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<input type="checkbox"/>	Diligently, effectively, efficiently, and professionally performs all duties assigned, and as directed by and to the satisfaction of, the Principal and/or Pastoral Administrator.
<input type="checkbox"/>	Assumes responsibility for engaging in continuous and purposeful professional development, under an approved and current Individual Professional Development Plan (PDP).
<input type="checkbox"/>	Maintains a healthy, professional working relationship with (and between) other faculty and staff.
<input type="checkbox"/>	Arrives to work no later than the designated start time and leaves no earlier than the designated ending time each work day, and devotes all of his or her time, attention, and efforts during working hours to the performance of his or her duties.
<input type="checkbox"/>	Avoids the use of social media or electronic means of communication to post, share or send material concerning school matters outside of the context of official school business.
<input type="checkbox"/>	Establishes and maintains favorable relationships with parents, and communicates effectively with them to provide timely and meaningful feedback regarding student progress.
<input type="checkbox"/>	Is consistent in maintaining high standards and expectations for student conduct and enforces discipline policies as necessary.
<input type="checkbox"/>	Avoids disclosure of confidential school and/or student matters, except when it is professionally appropriate to do so.
<input type="checkbox"/>	Knows and understands the content area for which they have instructional responsibility.



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Works cooperatively with colleagues to foster ongoing curriculum renewal, and the maintaining of curriculum maps.

Understands student learning and development, and respects the diversity of the students they teach.

Uses varied assessments to inform instruction, evaluate and ensure student learning.

Creates a learning environment that promotes high levels of learning and achievement for ALL students.

**Principal's Comments:**

**Teacher's Comments:**

**Teacher's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

